

Committee Chair: Mark Mathews
Members: Bari Kessler, John Lamarra, Julie Stapleton
Ex-officio: Becky Weber
Staff Liaison: Denise McCaffrey
Other Staff: Tammy Queen

PURPOSE:

To ensure sound fiscal management for the organization through the establishment and management of financial policies and procedures, development and monitoring of budgets, and management of other financial and related administrative concerns.

STRUCTURE:

The Board Treasurer, at least one other board member, and the Executive Director. The Treasurer generally serves as committee chair. The committee can also include any number of non-board members as long as it doesn't exceed the number of board members on the committee and can also include additional support staff.

MEETING SCHEDULE:

Regular meetings are held on the 1st Wednesday of February, May, August, and November by teleconference at 8:30 a.m. Other meetings are scheduled as needed.

RESPONSIBILITIES:

- Inform and advise the board on overall financial matters of the organization.
- Review and recommend ongoing financial policy and procedures for the organization.
- Review, recommend, and monitor annual budgets for the organization.
- Select and engage an auditor and assure that an annual independent financial audit is conducted and reported to the board.
- Review and recommend employee benefits, organizational insurance, banking, accounting, and other financial services to the organization.

GOALS FOR FY 2022

- Recommend a FY 2022 budget for board approval and adoption.
- Monitor and recommend changes as needed during the year to the FY 2022 budget.
- Review the FY 21 audit report and plan for implementation of any recommendations.
- Develop a Disaster Recovery Plan to include information and data protection.
- Implement the applicable Goal 4 strategies of the 2020 - 2023 Strategic Plan.
- Review and recommend changes if needed to the agencies financial policies.